WILDCAT GLADES friends group

Volunteer Application

As a Wildcat Volunteer, you will become an integral part of the Friends Group. We strive to create unique volunteer experiences by matching your talents with the needs of the group. You will have a volunteer interview and a brief orientation dependent upon volunteer opportunity assigned.

Please complete all portions or write NA if not applicable to your situation.

Full Legal Name_____ _____ _____
First Middle Last

Date of Birth____/____/____

Have you ever used any other names? If so, please list and include maiden name.

_____

Address _____

City, State, Zip _____

Phone_____ **Email Address** _____

Please check preferred method(s) of contact: ☐ **Email** ☐ **Text** ☐ **Phone Call** ☐ **U. S. Mail**

Please provide the following information for background checks. Volunteers are subject to a background check. Include city, state, and county only.

Former Address 1. City: _____ **County:** _____ **State:** _____

Approximate Dates of Residency _____

Former Address 2. City: _____ **County:** _____ **State:** _____

Approximate Dates of Residency _____

Emergency Contact Name _____

Emergency Contact Phone_____ **Relationship to you** _____

Please check the opportunities below that interest you.

- ☐ **Nature Store**
- ☐ **Education**
- ☐ **Gardens/Landscape**
- ☐ **Maintenance/Trail Work**
- ☐ **Photography**
- ☐ **Special Events**
- ☐ **Media/Social Media/Web Site/**
- ☐ **Other** _____

Are you currently employed? Y / N If yes, please answer the following:

Name of employer_____ Job Title_____

Phone of employer_____

Are you retired? Y / N

Name of last employer_____Job Title_____

Phone of employer_____

May we contact your current and past employer as a professional reference? Y/N

List one professional/personal reference.

Name of Reference _____ Phone _____

Email _____ Address _____

Relationship to Applicant: _____

Are you a Veteran? Y / N

Are you 16 years of age or older? Y/N

What do you hope to accomplish or learn while volunteering with Wildcat Glades Friends Group?

_____

What skills and talents can you share with Wildcat Glades Friends Group?

_____

I certify that the information provided on this application is true and accurate to the best of my knowledge. I understand that any false statements or misrepresentations may result in the rejection of my application, and that failure by me to provide information may prevent me from being considered for certain volunteering activities. I further understand that WGFG owes a duty to the community and to other volunteers to ensure a safe and sound working environment. I therefore authorize WGFG to use the information I have provided to conduct a background investigation, including a criminal record check, and to verify the information by any means.

Signature_____ Date_____

Signature of Guardian (if applicant is under 16)_____ Date_____

**** Applicants under 16 must be able to work independently and are accepted on a case by case basis depending upon the nature of the volunteer duties.**

A volunteer can also be a member of the Wildcat Glades Friends Group. A member financially supports Wildcat Glades Friends Group. Membership includes voting privileges and discounts on products and services offered by Wildcat Glades. Volunteers are not required to become a member or support the group financially.

Would you like more information regarding membership Y/N?

Volunteer Expectations and Confidentiality Agreement

- I will be punctual and conscientious, conduct myself with dignity, courtesy and consideration of others, and endeavor to make my work professional quality.
- I shall attempt to resolve any problems related to my volunteer activities with my supervisor and if unsuccessful, with the Executive Director. If I am not satisfied with the outcome, I can contact the Board President.
- I shall make the best effort to fulfill my commitment to Wildcat Glades Friends Group by completing all assignments that I accept.
- I shall uphold the mission of Wildcat Glades Friends Group.
- My services are donated to the Wildcat Glades Friends Group without contemplation of compensation or future employment and given with charitable reasons.

Volunteers may be exposed to information which is confidential and/or privileged in nature. Financial and personal contact information is not to be given to unauthorized individuals. It is the policy of Wildcat Glades Friends Group that such information must be kept confidential both during and after volunteer service. Volunteers are expected to return materials containing privileged or confidential information at the time of separation from employment or expiration of service.
Care should be taken to ensure that unauthorized individuals do not overhear discussion of confidential information and that documents containing confidential information are not left in the open or inadvertently shared.

I understand that Wildcat Glades Friends Group reserves the right to terminate my volunteer status because of:

- Failure to comply with policies, rules and/or regulation.
- Multiple absences without notification.
- Unsatisfactory attitude, work, or appearance; or
- Any other circumstances which, in the judgment of my supervisor or the Executive Director, would make my continued service as a volunteer contrary to the best interest of the Wildcat Glades Friends Group.
- Reporting to my volunteer assignment under the influence of illicit drugs and/or alcohol.
- Unauthorized disclosure of confidential or privileged information.

I have read the above volunteer expectations and confidentiality agreement and agree to abide by these conditions.

Volunteer Signature **Date**

Printed Name